THE BRANCH 324 BUZZ

August 2024

Is your route over eight hours?

While several locations within our branch have had recent route inspections, you don't have to wait until your office is selected for counts if your route qualifies for a special route count. The Handbook M-39 defines what is required for your route to be considered available for a special route inspection.

You may hear a term by the name of "271g". Chapter 27 of the M-39, Section g clearly states what is required for a route to be considered available for a special route inspection.

> g. If over any 6 consecutive week period (where work performance is otherwise satisfactory) a route shows over 30 minutes of overtime or auxiliary assistance on each of 3 days or more in each week during this period, the regular carrier assigned to such route shall, upon request, receive a special mail count and inspection to be completed within 4 weeks of the request. The month of December must be excluded from consideration when determining a 6 consecutive week period. However, if a period of overtime and/or auxiliary assistance begins in November and continues into January, then January is considered as a consecutive period even though December is omitted. A new 6 consecutive week period is not begun.

If your route qualifies, you can submit a request to your local supervisor. We have placed a form on the home page of the branch website, **www.nalcbranch324.com**. You can download the form and print it off. Be sure to make a copy of it before you turn it into management.

Also get with your steward if you have any questions. You can also get contact information on the website.

How We Roll for MDA Benefit Car Show

Our branch is again hosting a car show to raise money for MDA. This will be our 6th annual car show and we are looking forward to a great crowd on August 11th in Greeley. If you are available to help on that Sunday, please reach out to Gaylan at 970-381-4823. The show will be from 10am—2pm. We usually show up around 7am and hit the ground running. You can follow us on Facebook at

How We Roll for MDA Car Show

If you are unable to help, please come out and check out the cars and help raise money for MDA by donating to the drawings. We have many local companies that have donated prizes to be given away during the drawings at the end of the show.

You don't need to be present to win.

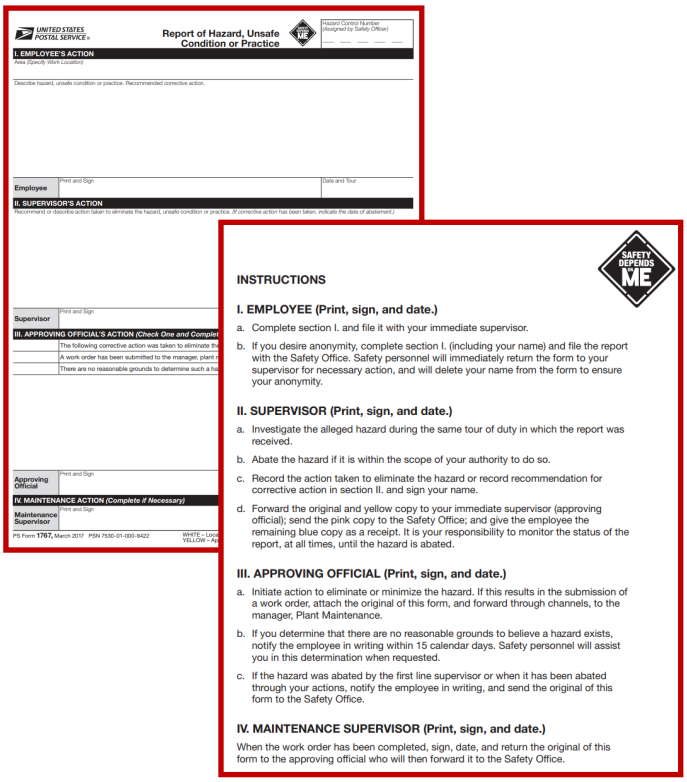
Want to ask questions and keep updated with what's happening?

We are starting something new. Every Tuesday night at 7:30pm, join us for a Zoom session to get regular updates and also ask questions and get educated on your rights and benefits as city letter carriers. The link can be found on our Facebook page

NALC Branch 324

Safety Hazards & the PS Form 1767

If you observe a safety hazard in your office, please notify your supervisor immediately. If the issue isn't resolved in a timely manner, you may complete a PS Form 1767 which are required to be posted on the safety board in the office.


UNITED STATES POSTAL SERVICE

Report of Hazard, Unsafe Condition or Practice

I. EMPLOYEE'S ACTION

Area (Specify Work Location)

Describe hazard, unsafe condition or practice. Recommended corrective action.

Employee — Print and Sign — Date and Tour

II. SUPERVISOR'S ACTION

Recommend or describe action taken to eliminate the hazard, unsafe condition or practice. (If corrective action has been taken, indicate the date of abatement.)

Supervisor — Print and Sign

III. APPROVING OFFICIAL'S ACTION (Check One and Complete)

The following corrective action was taken to eliminate the

A work order has been submitted to the manager, plant m

There are no reasonable grounds to determine such a ha

Approving Official — Print and Sign

IV. MAINTENANCE ACTION (Complete if Necessary)

Maintenance Supervisor — Print and Sign

PS Form 1767, March 2017 PSN 7530-01-000-9422

INSTRUCTIONS

SAFETY DEPENDS ON ME

I. EMPLOYEE (Print, sign, and date.)

a. Complete section I. and file it with your immediate supervisor.

b. If you desire anonymity, complete section I. (including your name) and file the report with the Safety Office. Safety personnel will immediately return the form to your supervisor for necessary action, and will delete your name from the form to ensure your anonymity.

II. SUPERVISOR (Print, sign, and date.)

a. Investigate the alleged hazard during the same tour of duty in which the report was received.

b. Abate the hazard if it is within the scope of your authority to do so.

c. Record the action taken to eliminate the hazard or record recommendation for corrective action in section II. and sign your name.

d. Forward the original and yellow copy to your immediate supervisor (approving official); send the pink copy to the Safety Office; and give the employee the remaining blue copy as a receipt. It is your responsibility to monitor the status of the report, at all times, until the hazard is abated.

III. APPROVING OFFICIAL (Print, sign, and date.)

a. Initiate action to eliminate or minimize the hazard. If this results in the submission of a work order, attach the original of this form, and forward through channels, to the manager, Plant Maintenance.

b. If you determine that there are no reasonable grounds to believe a hazard exists, notify the employee in writing within 15 calendar days. Safety personnel will assist you in this determination when requested.

c. If the hazard was abated by the first line supervisor or when it has been abated through your actions, notify the employee in writing, and send the original of this form to the Safety Office.

IV. MAINTENANCE SUPERVISOR (Print, sign, and date.)

When the work order has been completed, sign, date, and return the original of this form to the approving official who will then forward it to the Safety Office.

It is best to attempt to resolve any safety hazards through proper communication at the local level, but if no action is taken by management to deal with the hazard it can be addressed through the grievance process under Article 14 of the National Agreement. Reach out to your steward immediately if there is a safety hazard and it isn't being dealt with by management in your local office.