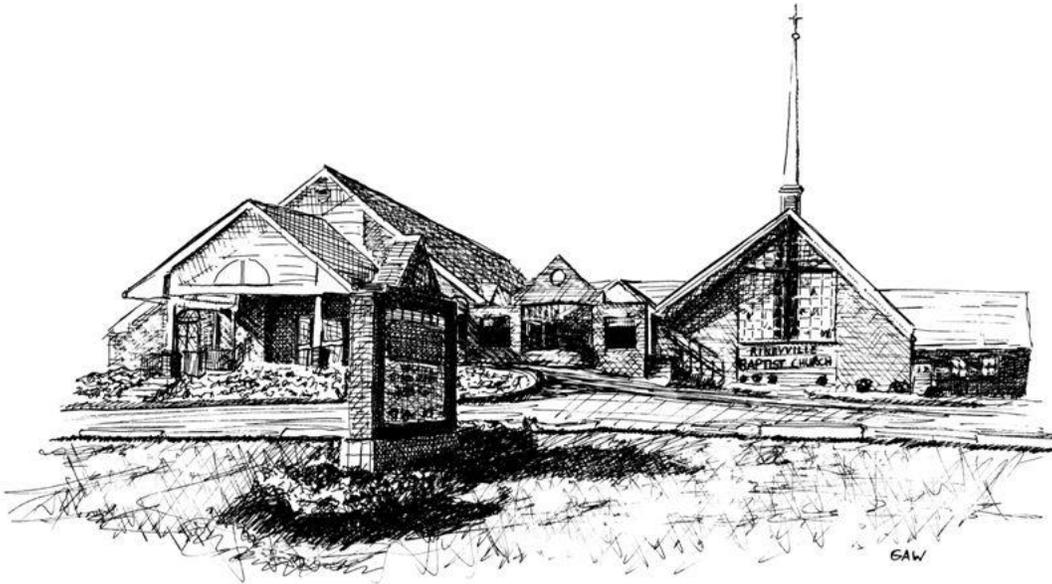


# *Rineyville* BAPTIST CHURCH



## *Constitution and By-Laws*

*Adopted: June 14, 2017*

# Constitution

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We declare and establish this constitution for the preservation and security of the principles of our faith, and that this body may be governed in an orderly manner. This constitution will preserve the liberties of each individual member of this church and the freedom of action of this body in relation to other churches.

## I. NAME

The body shall be known as the Rineyville Baptist Church, Inc., Hardin County, of Rineyville, Kentucky.

## II. STATEMENT OF FAITH

The HOLY BIBLE is the inspired word of GOD and is the basis for any statement of faith. The church subscribes to the doctrinal statement of "The Baptist Faith and Message" as adopted by the Southern Baptist Convention in 2000. We band together as a body of baptized believers in Jesus Christ, personally committed to sharing the good news of salvation to the lost of mankind worldwide. The ordinances of the church are Believer's Baptism and the Lord's Supper.

## III. CHURCH COVENANT

Having been led, as we believe by the Holy Spirit of GOD, to receive the Lord Jesus Christ as our Savior and Lord and, on profession of faith, having been baptized in the name of the Father, and of the Son, and of the Holy Spirit, we do now, in the presence of God and this assembly, most solemnly and joyfully enter into covenant with one another as one body in Christ.

We engage therefore, by the aid of the Holy Spirit, to walk together in knowledge, holiness, and comfort; to promote prosperity and spirituality; to sustain its worship, ordinances, discipline, and doctrines; to contribute cheerfully and regularly to the support of its ministry and expenses of the church, the relief of the poor, and the spread of the Gospel through all nations.

We also engage to maintain family and secret devotions, to religiously educate our children, to seek the salvation of our kindred and acquaintances, to walk circumspectly in the world, to be just in our dealings, faithful in our engagements, exemplary in our deportment, to avoid all tattling, backbiting, and excessive anger, to abstain from the sale of, and the use of, intoxicating drinks and beverages, to be zealous in our efforts to advance the Kingdom of the Savior.

We, further engage to watch over one another in brotherly love, to remember one another in prayer, to aid one another in sickness and distress, to cultivate Christian sympathy in feeling and Christian courtesy in speech, to be slow to take offense, but always ready for reconciliation and mindful of the rules of our Savior to secure in without delay.

We moreover engage that when we remove from this place we will, as soon as possible, unite with some other church where we can carry out the spirit of this covenant and the principles of GOD's Word.

## **IV. CHARACTER**

### **I. Policy**

The government of this church is vested in the body of believers who compose it. It is subject to the control of no other ecclesiastical body, but it recognizes and sustains the obligations of mutual counsel and cooperation, which are among Southern Baptist Churches. This church will cooperate with and support the Severns Valley Association and Kentucky Baptist Convention affiliated with the Southern Baptist Convention only.

### **II. Doctrine**

This church receives the Scriptures as its authority in matters of faith and practice. Its understanding of Christian truth as contained therein is in essential accord with the belief of other Southern Baptist Churches.

### **III. Statement of Belief Regarding Marriage**

We believe in the sanctity of the marital union as defined by scripture in God's Holy Word in that such unions shall be between one man (male) and one woman (female) only. (For legal purposes, male and female gender shall be defined as what is annotated on one's birth certificate.) Our staff, our members and the usage of our facilities shall reflect and uphold this belief at all times. Additionally, we adhere to the doctrinal statements listed in the Baptist Faith and Message 2000 regarding families and marriage.

## **V. AMENDMENTS**

Changes in this constitution may be made at regular business meetings of the church, provided such proposed amendment shall have been presented in writing at a previous regular business meeting and copies presented to members present. Amendments shall be by two-thirds vote of all members present.

# By - Laws

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## MEMBERSHIP

This is a sovereign and democratic Baptist Church under the Lordship of Jesus Christ. The membership retains unto itself the right to exclusive self-government in all phases of the spiritual and temporal life of the church.

The membership reserves the exclusive right to determine who shall be members of this church and the conditions of such membership.

### I. Candidacy

Any person may offer himself or herself as a candidate for membership in this church. All such candidates shall be presented to the church at any regular worship service for membership in any one of the following ways:

1. By profession of faith and baptism according to the policies of this church.
2. By promise of a letter from another Baptist Church of like faith and order.
3. By restoration upon a statement of prior conversion experience and Believers Baptism by immersion when no letter is obtainable.

All candidates presented to the church shall be given a copy of the *Rineyville Baptist Church Constitution and By-Laws* and counseled by the pastor or a deacon to affirm they agree with the requirements of membership. Upon counseling, the pastor or deacon will present the candidate for membership at the next regular called business meeting. Approval for membership shall require a majority vote.

### II. Termination of Membership

Membership shall be terminated in the following ways:

1. Death.
2. Request for transfer of letter to another Baptist Church.
3. Confirmed affiliation with a church of another faith or denomination.
4. A letter or statement from an individual requesting their name be removed from the church role.
5. By an act of church discipline at a regular called business meeting.

### III. Active and Inactive Member Status

In accordance with the Rineyville Baptist Church Constitution, Section III. The Church Covenant, active church membership shall be defined as a member that actively supports worship services, ministries, and expenses of the church. Thus, inactive member status shall be defined as any member that no longer attends worship services on a regular basis and supports the ministries of the church.

The deacon body will be responsible for periodic reviews (a minimum of annually) of the church membership. Members will not be considered inactive until after an investigation by the deacon body. If the deacons determine a member is inactive, the deacons shall recommend that member be placed on the inactive membership roster at a regular called business meeting. Placing a member on the inactive membership list requires a majority vote.

Inactive members rescind their right to vote in business meetings and hold church leadership positions.

Inactive members can be reinstated by completing the following actions:

1. Request reinstatement by asking the pastor or any deacon.

2. After requesting reinstatement, a member will be put under the watchcare of the deacon body.
3. Members under watchcare must attend worship services regularly and support the ministries of the church for a period of 6 months.
4. Upon completing the watchcare ministry, candidates will be presented for reinstatement at a regular called business meeting. Reinstatement requires a majority vote.

Exception: Members will remain in active status that are homebound, have a prolonged illness, or currently serving in the military.

## **CHURCH DISCIPLINE**

Whenever there is conflict between two or more individuals in the church, the pastor and members of the deacon body will mediate a conflict resolution ministry in accordance with the instruction of our Lord Jesus as stated in Matthew 18:15-19. Our Lord clearly teaches that we must seek reconciliation with those that have offended us and that shall be the goal of mediating conflict for our church. Thus, all members are requested to submit to the church conflict resolution model to remain in good standing as a member.

## **CHURCH OFFICERS**

All church officers must be members of the church. The officers of the church shall be as follows:

### **I. Pastor**

The Pastor is responsible for leading the church in functioning as a New Testament Church. The pastor will lead the congregation, the organizations, and the church staff in performing their tasks. A major concern of the pastor is to perform pastoral responsibilities as defined by written job description. The pastor is the leader of worship, i.e. responsible for service format, proclamation, education, and pastoral ministries.

A pastor shall be chosen and called by the church whenever a vacancy occurs. His election shall take place at a special called business meeting.

A Pastor Search Committee shall be elected by the church to seek out a suitable pastor and their recommendation shall constitute a nomination. The committee shall be composed of the Chairman of the Deacons, one other deacon chosen in business meeting, two women who are not the wives of any Pastor Search Committee members, and one other member. In the event an elected member of the Pastor Search Committee cannot fulfill his/her duties, a suitable replacement will be chosen in business meeting. No paid staff shall be elected to serve on a Pastor Search Committee; however, the Associate Pastor may serve in an ex officio capacity. Any church member has the privilege of recommending any prospective pastor to the pulpit committee. The committee shall bring to the consideration of the church only one man at a time. Election shall be by secret ballot, and affirmative vote of three-fourth of those present shall be necessary for a choice. The pastor, thus elected, shall serve until relationship is terminated by his request or the church's request. The pastor shall give at least two (2) weeks' notice at the time of resignation before terminating his responsibilities as pastor. The church shall draw up and present to the Pastor Search Committee the terms of call before contracts are made with prospective pastors.

Any motion to dismiss the Pastor shall come from the deacon body only at a regular business meeting. A 75% vote by secret ballot of those present is required for dismissal. Any church member has the privilege of making recommendations to the deacon body. Insofar as possible either the pastor or associate pastor will be available on the church field at all times.

During a time period of vacancy, the deacon body and the personnel committee will work together until a new pastor has been called. The deacon body shall be responsible to find and fill the pulpit with a suitable speaker for each service until an interim is selected. The personnel committee will work diligently to find an interim who can fulfill the ministerial duties of a pastor on a short-term basis. Administrative duties of the pastor will defer to the personnel committee during a time of vacancy.

### **II. Associate Pastor**

The Associate Pastor is responsible for performing the duties of the Pastor in his absence, on a routine basis he ministers to all students and acts as a liaison with Sunday School and Discipleship Training directors to provide and promote training opportunities within the church. The associate pastor will adhere to a written job description, but will also perform other duties as assigned by the pastor.

An associate pastor shall be chosen and called by the church whenever a vacancy occurs and/or it is deemed appropriate by the church body. His election shall take place at a special called business meeting.

An Associate Pastor Search Committee shall be elected by the church to seek out a suitable candidate and their recommendation shall constitute a nomination. The committee shall be composed of the Chairman of the Deacons, one other deacon chosen in business meeting, two women who are not the wives of any Pastor Search Committee members, and one other member. The Pastor will act in an advisory position to the search committee. In the event an elected member of the Associate Pastor Search Committee cannot fulfill his/her duties, a suitable replacement will be chosen in business meeting. No paid staff shall be elected to serve on the Search Committee. Any church member has the privilege of making recommendations to the search committee. The committee shall bring to the consideration of the church only one man at a time. Election shall be by secret ballot, and affirmative vote of the three-fourth of those present shall be necessary for a choice. The associate pastor, thus elected, shall serve until relationship is terminated by his request, or the church's request. The associate pastor shall give at least two (2) weeks' notice at the time of resignation before terminating his responsibilities. The church shall draw up and present to the Search Committee the terms of call before contracts are made with prospective pastors.

Any motion to dismiss the Associate Pastor shall come as a joint motion from the Pastor and the deacon body only at a regular business meeting. A 75% vote by secret ballot of those present is required for dismissal. Any church member has the privilege of making recommendations to the Pastor and/or deacon body.

During a time period of vacancy, the pastor, the deacon body and the personnel committee will work together until a new associate pastor has been called. The pastor and deacon body will be responsible to perform or find a suitable leader to perform the immediate ministerial duties of the associate pastor. The personnel committee will work diligently to find an interim if needed who can fulfill the ministerial duties of an associate pastor on a short-term basis.

### **III. Church Staff**

The church shall call or employ such staff members as the church shall need. A job description shall be written when the need for staff members is determined. All staff members other than the pastor and associate pastor shall be recommended to the church by the Personnel Committee and employed by church action. Job descriptions are to be in writing. All staff member will adhere to his or her written job descriptions.

### **IV. Deacons**

In accordance with the meaning of the work and the practice of the New Testament, deacons are to be servants of the church. The task of the deacon is to serve with the pastor in performing pastoral tasks, proclaiming the Gospel to believers and unbelievers, caring for the church members and other persons in the community, leading the church to engage in a fellowship of worship, witness, education, ministry, and application, and leading the church in performing its tasks.

Upon recommendation of the deacons and the churches approval, the nominating committee shall present to the church a committee composed of five persons, one of whom shall be the chairman of the deacons, to consider all names presented to it for the office of deacon. The names of all nominees must be in writing and may be submitted by any member of the church. The committee shall thoroughly study the individuals whose names have been submitted to it and interview each qualified individual. A qualified individual shall be:

1. Qualified in every way according to the Scriptures (*1 Timothy 3:8 and Acts 6:1-7*).
2. Zealous in church attendance and in the work of the church.
3. A strict adherent of the church constitution.
4. At least twenty-five years of age.
5. If married, his wife must be a member of the church.
6. Must have maintained resident church membership for a minimum of 2 years.

If possible, the committee shall bring the number of qualified nominees as recommended by the deacon body to the church in a called business meeting for that specific purpose. The vote will be at a time appointed by the church, will be by secret ballot, and each nominee will require 75% of

the votes cast to gain approval. There is no obligation to consider as a deacon a brother who comes to the church from another church where he has served as a deacon.

Deacons may serve indefinitely however, any deacon who has been inactive for more than one year without good cause will require a recommendation from the deacon body and church approval to continue serving in this role.

The Chairman of the Deacons shall maintain a list of counters composed of deacons, trustees and non-deacons. Either a deacon or a trustee will be included on each count team. These men shall be chosen and confirmed by the deacon body. It shall be their duty to receive the offering, to count, itemize, and work with the Treasurer and Financial Secretary as approved by the church.

#### **V. Moderator**

The Nomination Committee shall present annually to the church recommendations for the office of Moderator and Vice-Moderator. In the absence of the Moderator, the Vice-Moderator shall preside. In the absence of both, the Chairman of the Deacons shall preside. If none of these are present, the Church shall appoint one.

#### **VI. Clerk**

The Nomination Committee shall present annually to the church recommendations for the office of Clerk and Assistant Clerk to keep a record of all actions, except as otherwise herein provided. He or she is responsible for keeping a register of the names of members, with dates of admission, transfer of letter, or death, together with a record of baptisms. He or she shall issue letters of transfer voted by the church, preserve on file all communications, written official reports, and give legal notice of all meetings where such notice is necessary as indicated by the by-laws. All church records are church property and should be filed in the church office when one is maintained.

#### **VII. Treasurer**

The Nomination Committee shall present annually to the church recommendations for the office of Treasurer and Assistant Treasurer, if either position is unpaid. Both of these offices must be filled by bondable individuals and bonding will be required before they begin duties. It shall be the duty of the Treasurer to receive, preserve, and pay out upon receipt of bills, all money or things of value paid or given to the church, keeping at all times an itemized accounting of receipts and disbursements. It shall be the duty of the Treasurer to render to the church each month an itemized report of receipts and disbursements at each business meeting, and this to be shown on the budget sheet. Each month there shall be provided a statement as to how the monies have been received and disbursed. Two signatures shall be required for all church checks. The Assistant Treasurer will perform the duties of the treasurer in his or her absence.

Upon rendering the annual account at the end of each fiscal year, and its acceptance and approval by the church, the records shall be delivered by the Treasurer to the Church Clerk, who shall keep and preserve the accounts as a part of the permanent records of the church.

The Treasurer shall be an *ex officio* (no-voting) member of the Stewardship Committee.

#### **VIII. Financial Secretary**

The Nomination Committee shall present annually to the church recommendations for the office of Financial Secretary. Each Sunday a record of the offering will be turned over to him or her after it has been counted by those designated by the church. He or she shall give credit to the individual donors. His or her record shall be kept for a period of two years, he or she shall also be responsible for quarterly, semi-annual, and annual reports of contributions to all members who desire them.

#### **IX. Ushers**

The Nomination Committee shall present annually to the church recommendations for one usher who shall be in charge of securing ushers. Their duties are to greet people as they enter and leave the church, seat people at the proper time, provide bulletins and/or materials at the time of seating, and secure individuals each Sunday morning to collect tithes and offerings. The ushers shall be attentive to the needs of the congregation and the pastor.

## **X. Trustees**

A minimum of three Trustees presented by the Nomination Committee and elected by the church will hold in trust the church property. Trustees shall serve the church indefinitely until they resign or are replaced by the church. They shall have no power to buy, sell, mortgage, lease, or transfer any property without a specific vote of the church authorizing each action. It shall be the function of the trustees to affix their signatures to legal documents involving the sale, mortgage, rental, or purchasing of property or other legal documents when the signatures of the trustees are required. Trustees shall serve as standing members of the Buildings and Grounds Committee. Trustees should review the church insurance annually and recommend any changes to the church as needed.

### **Other Church Officers include:**

**Parliamentarian**

**Sunday School Secretary**

**Associational Executive Board Member**

**Nursery Director**

**VBS Team**

**Sunday School Director**

**Discipleship Training Director**

**Children's Church Director**

**Senior Adult Director**

**Outreach Director**

## **COMMITTEES**

With the exception of the Deacon Committees, the Nomination Committee shall present all candidates for volunteer positions in the church annually or as needed. Administrative and Ministry Committees members may serve an indefinite amount of consecutive years but must be voted on annually with the exception of the Stewardship, Personnel, and Nominating Committee. The Stewardship, Personnel, and Nominating committee members shall serve for three years and must then take a one-year sabbatical before being eligible to serve again. No member shall serve on more than three administrative church committees. No husband and wife shall serve together on the Stewardship, Personnel, or Nominating committee. Both the Pastor and Associate Pastor will serve as ex-officio members of all church committees. The Nominating Committee will select a chairperson (chairman) for all committees. All committee members must be members of the church.

Committee descriptions may be revised as needed at any regular business meeting by majority vote provided they are recommended by either the Nominating Committee or the committee itself. Any changes must remain within the scope and function of the committee and shall not interfere with the role of other named committees. It is suggested that each committee review its job description annually at its first called meeting.

### **Administrative Committees**

#### **I. Building and Grounds Committee**

The Building and Grounds committee shall be composed of 5 members. Their duties shall be the upkeep of the buildings and grounds, supervision of necessary repairs and maintenance of the property. This includes care of the Parsonage residence and its needs. In addition, the Building and Grounds Committee will organize an annual clean-up day or as needed. Buildings and Grounds will coordinate with the Personnel Committee in establishing the Custodian and Maintenance job descriptions. The custodian and maintenance man shall serve as non-voting members of the committee.

#### **II. Cemetery Committee**

The Cemetery Committee shall be composed of 5 members and shall see to the maintenance and selling of lots. This committee shall keep record of money paid for lots and make a report to the church monthly. All financial records, the master plot, and the copy of grave deeds shall be maintained in the church's possession. The Cemetery Fund shall be maintained separately from the General Fund and quarterly reports of its activities shall be provided to the church. The signatures of the Chairman and Vice-Chairman shall be required on all checks issued on the Cemetery Fund.

#### **III. Constitution and Bylaws Committee**

The Constitution and By-Laws Committee shall be composed of 5 members. To ensure continuity within the committee, members will be elected on a three-year rotating basis. Their responsibilities are to review the currently adopted Constitution and Bylaws annually, make changes as considered appropriate, and present a newly proposed Constitution and Bylaws to the church.

#### **IV. Long Range Planning**

The Long-Range Planning Committee shall be composed of 5 members. They are responsible for developing a Mission and Vision Statement for the Church and for developing an Action Plan which will aid in the achievement of goals established.

#### **V. Nomination Committee**

The Nominating Committee shall be composed of 5 members on a three-year rotating basis who may serve no more than three consecutive years. New members to the Nomination Committee will be nominated by the current Nomination Committee, the Pastor, the Associate Pastor and the Chairman of the Deacons at the April business meeting. This committee, by the business meeting in May, will bring before the church body nominations for the offices of Moderator, Vice Moderator, Clerk, Assistant Clerk, Chairman of the Ushers, Treasurer, Assistant Treasurer, Financial Secretary, Sunday School Director, and Discipleship Training Director. In July, this committee will bring to the church nominations for all committees, Sunday School teachers and other leaders.

#### **VI. Personnel Committee**

The Personnel Committee shall be composed of 5 members on a three-year rotating basis who may serve no more than three consecutive years. The Personnel Committee assists the church in matters related to employed personnel administration. Its work includes such areas as staff needs, employment, salaries, benefits, performance reviews, and personnel services. The Personnel Committee will develop and manage a Personnel Handbook that includes all policies for employment of church staff to include job descriptions. Any revisions of the Personnel Handbook must be approved at a regular business meeting by majority vote.

#### **VII. Stewardship Committee**

The Stewardship Committee shall consist of 5 members who serve on a three-year rotating basis who may serve no more than 3 consecutive years. The committee shall prepare and submit to the church for approval an inclusive budget, indicating by items the amounts needed and sought for all local and worldwide missions. The committee oversees the finances of the church and must review and recommend any expenditures for church approval that are not covered within the budget to the church. They shall assist the Treasurer as needed in preparation and presentation of reports. The church Treasurer is an ex-officio non-voting member.

### **Ministry Committees**

#### **I. Deacon Committees**

##### **A. Baptism Committee**

The Baptism Committee shall be composed of the deacons and their wives. The Baptism Committee assists in preparing for the ordinance of Baptism. The committee is responsible for preparing the baptistery and the candidates for the ordinance. The custodian is responsible for care and cleaning of the baptismal and the baptismal preparation rooms to include robes, towels, etc.

##### **B. The LORD's Supper Committee**

The LORD's Supper Committee shall be composed of the deacons and prepares the elements and paraphernalia for the observation of the LORD's Supper. The committee does preparatory and maintenance work needed to observe the memorial service. The LORD's Supper will generally be observed on fifth Sundays or at other times as the LORD leads as determined by the pastor and deacons.

##### **C. Benevolence Committee**

The Benevolence Committee is composed of the Chairman and at least one other Deacon. They shall attend to the needs of the less fortunate; first the needs of our church family, and secondly of our community. There shall be a monthly report to the church concerning receipts and disbursements.

## **II. Decorating Committee**

The Decorating Committee, composed of 5 members, is responsible for securing, arranging, and disposing of floral arrangements for church services/fellowships, and for providing Gideon Bibles and/or a monetary gift towards a family designated charity for deceased members and/or nearest of kin. Nearest of kin is defined as follows: husband, wife, son or daughter (natural, adopted, or step), mother or father (natural, adopted, or step), brothers, sisters, and grandparents (natural, adopted, or step). Funeral arrangements are not to exceed \$75.00.

## **III. Kitchen Committee**

The Kitchen Committee shall be composed of 9 members and is responsible for formulating and recommending to the church policies for the kitchen and for communicating these policies to church members. They will be responsible for making preparations for all church wide meals, such as special meals, and receptions. They will also attend to the purchase of kitchen supplies and food items as needed. After each meal/fellowship they will assure that the kitchen is clean.

## **IV. Food Pantry Committee**

The Food Pantry Committee shall be composed of 5 members. The food pantry is established as a source of help for the ill, needy and infants in the local Rineyville area. Members of this committee must be trained in the operation of a food outlet to include policy and procedure guidelines in documentation preparation for prospective clients, families and individuals seeking assistance. Our vision must always be that "no one will go to bed hungry in our service area." This committee will establish the food distribution policy of the church.

## **V. Media Committee**

The Media Committee shall be composed of 5 members who are knowledgeable in running the sound system, projector and computer systems/programs used for worship services and for any other functions which take place in the church sanctuary. The Music Minister is an ex-officio member.

## **VI. Missions Committee**

The Missions Committee shall be composed of 5 members to include the Director of Women on Missions. It shall act as liaison to any adopted missions or missionaries throughout the US and foreign countries, reporting their needs and reports to the church. It shall seek ways to expand the church's awareness and participation in Missions in general and local missions in particular.

## **VII. Music Committee**

The Music Committee shall be composed of 5 members who are involved with music such as instrumental, praise band, choir, etc. Their role is to assist the Music Minister with any task related to the music of the church. The Music Minister is the chairperson.

## **IX. Safety, Security, and Hygiene Committee**

The Safety, Security, and Hygiene Committee shall be composed of 5 members who will be charged with maintaining and enforcing the safety, security, and hygiene policies of the church. These duties shall include seeing that proper paperwork is filled out on those who will work with children, seeing that the other security policies are enacted as they were adopted, looking for other ways in which safety, security, and hygiene can be improved and implementing said policies.

## **IX. Short-Term Committees**

From time to time an unnamed short-term committee may be required to help with a singular need of the church. Such committees may be established at any regular business meeting by majority vote and will finish their duties in one year or less. Any such committee may not override or interfere with the work of other named committees.

#### **X. Special Events Committee**

The Special Events Committee shall be composed of 5 members. Their goal is to help organize, facilitate, or assist in church wide events. These events include revival meetings, church meals/picnics, Rineyville Days/Homecoming and other functions as needed.

#### **XI. Transportation Committee**

The Transportation Committee shall be composed of 5 members. They shall be responsible for the care, maintenance, and policies for use of the church vehicles. The committee shall oversee the signing out of the vehicles for church trips, recruitment of drivers and riders, and the transportation ministry.

### **COUNCILS**

#### **I. Church Council**

The Church Council shall be composed of the Pastor, Ministerial Staff, Sunday School Director(s), Chairman of the Deacon Body, Baptist Men's Director, the Director of Women on Missions, and committee chairs who engage in planning activities for the church calendar. The primary function of the council shall be to manage the church calendar and coordinate church activities. The Pastor serves as chairman.

#### **II. Youth Council**

The Youth Council will consist of 5 adult members to include the Youth Minister as chairman. An additionally two high school age members shall serve as nominated by the Youth Minister. The committee shall assist the Youth Minister in planning meetings, activities, and training for the youth of the church.

#### **III. Children's Council**

The Children's Council will consist of 5 adult members to include the Children's Minister as chairperson. The committee shall assist the Children's Minister in planning meetings, activities, and training for the children of the church.

### **CHURCH MEETINGS**

Church meetings include Sunday (morning (2) and night) and Wednesday night worship services, as well as regular business meetings to be held the second Wednesday of each month, with notice given of special called meetings. Church meeting may be cancelled by majority vote at business meetings. During inclement weather, church meetings may be cancelled by joint agreement of the Pastor and Chairman of the Deacons.

A specially called business meeting may be held to consider special matters of a significant nature. A one-week notice must be given for the specifically called meeting which must include announcement at two separate, regular worship services, unless extreme urgency renders such notice impractical.

### **PARLIAMENTARY RULES**

Robert's Rules of Order, Revised, is the authority for parliamentary rules of procedure for all business meetings of the church. Only church members shall be empowered and permitted to vote in business meetings - regular or called.

## **AMENDMENTS**

With the exception of item 23 under committees, the changes in these by laws may be made at regular business meetings of the church, provided such proposed amendment shall have been presented in writing at a previous regular business meeting and copies presented to members present. Amendments shall be by two-thirds vote of all members present.

## **MISCELLANEOUS PROVISIONS**

The enactment of this Constitution and By-Laws shall repeal prior church Constitution and By-Laws as of the date of adoption: June 14, 2017.