

# PRIVACY POLICY

## I. About Lopue's

A. Lopue's San Sebastian Corp. (hereinafter referred to as "Lopue's") is a corporation organized and existing under the laws of the Republic of the Philippines, with address at Lopue's San Sebastian Building, San Sebastian St., Bacolod City, 6100, Negros Occidental.

B. Lopue's MySuki is an online delivery service that enables consumers to purchase items and have these items delivered to their doorstep.

C. Lopue's adheres to the highest standards of ethical practices in all of its operations and is dedicated to protecting your privacy, as its Website and Application users. The Company respects your privacy and values the trust you place in it. Below is the brief description of Company's Privacy Policy, which outlines the manner in which information relating to you is collected, used and disclosed.

## II. General Provisions

A. All users of Lopue's MySuki App are advised to read and understand the Company's Privacy Policy carefully, as by accessing and using the Lopue's site, you agree to be bound by the terms and conditions of the Privacy Policy and consent to the collection, storage and use of information relating to you as provided herein.

B. The Company's Privacy Policy is incorporated into the Terms and Conditions of Use of the Lopue's site, and is subject to change from time to time without notice. For your guidance and update, it is highly advisable that you periodically review the Company's Privacy Policy as posted on the Lopue's site.

C. The provisions of this Privacy Policy apply to information provided during your registration online at the Lopue's site. They do not apply to information that you may submit to Lopue's offline or to other websites maintained by other companies or organizations to which Lopue's may link or may have link through it. By visiting the Lopue's site and/or installing our applications in your smartphone, you are accepting the practices described in this Privacy Policy. If you do not agree to the terms of this Privacy Policy, please do not install and use the Application/Lopue's site.

D. Should you have any clarifications regarding this Privacy Policy, you may send the queries and contact Lopue's at [info@lopues.com](mailto:info@lopues.com).

## III. Collection, Usage, Storage and Disclosure of Information

### A. Collection, Usage and Storage of Data

1. Lopue's only collects and uses information from you to process your order and to manage your account.

2. Lopue's takes reasonable precautions to protect personal information from loss, misuse and unauthorized access, disclosure, alteration, and destruction. Lopue's exercises diligence to keep personal information reliable for its intended use.

3. Lopue's will not use your financial information for any purpose other than to complete a transaction with you.

**B. Disclosure of Information**

Lopue's shall not disclose or transfer any of your information other than the information provided below, and to the following entities for such purposes as hereinafter indicated:

1. To Lopue's employees, independent contractors, subsidiaries, affiliates, consultants, business associates, service providers, and suppliers, if the disclosure will enable that entity to perform a business, professional, or technical support function for Lopue's;

2. To employees, independent contractors, service providers, and suppliers of Lopue's to fulfill a product or service request;

3. To respond to judicial process and provide information to law enforcement agencies or in connection with an investigation on matters related to fraud, public safety and national security, as may be provided by law.

**Communication to Lopue's**

In the event you wish to report a breach of this Privacy Policy, you may contact us via the following e-mail address: [info@lopues.com](mailto:info@lopues.com).

