

MONADNOCK & EVENT

Wedding Questionnaire

2019

Please visit monadnocktent.com for specific options and pricing to help you complete your questionnaire with as much detail as possible, then email it to us at monadnocktent@gmail.com so that we can provide you with an accurate estimate. We understand that things change as your wedding approaches, so please answer all questions with your best guess at this time; adjustments can always be made prior to your wedding date.

Wedding Date: _____

Name: _____ **Name:** _____

Address: _____ **Address:** _____

City, State, Zip: _____ **City, State, Zip:** _____

Phone: _____ **Phone:** _____

Email: _____ **Email:** _____

Wedding Venue (Site Name, Street Address, City, State):

Venue Contact Person (Name & Phone #): _____

If you are getting married at Lake Falls Lodge: Please select location for:

Ceremony: _____ Lodge _____ Walled Garden **Reception:** _____ Lodge _____ Walled Garden

**** If the venue is at a private residence, we will need to do an on-site inspection in order to process your estimate.**
Prior to an onsite inspection (if needed), delivery charge will be set at \$150 and up. (Subject to decrease or increase, based on results of inspection by owner.)**

Wedding Planner (Name & Phone #): _____

Caterer (Name & Phone #): _____

Kind of Tent: _____ Sailcloth _____ Traditional Pole Tent _____ Frame Tent **Do you want sidewalls?** _____ Y _____ N

Do you want lighting on the tent? _____ Y _____ N **What kind?** _____ String (ping pong ball size) _____ Globe (cantaloupe size)

Will the tent be set up on grass or pavement? _____ Grass _____ Pavement

How many guests will be attending (including Bride and groom)? _____

Do you want a Head Table? _____ Y _____ N **For how many?** _____

Do you want a Sweetheart Table? _____ Y _____ N **What kind?** _____ Round _____ Sm. Farm

Quest Tables? _____ Y _____ N **What kind?** _____ Round _____ Banquet(rectangular) _____ Farm

Chairs? _____ White Plastic Folding _____ Fruitwood (brown wood) Garden _____ White Garden _____ Farm Benches

Cake/Dessert Table? ___ Y ___ N What kind? ___ Round ___ Banquet ___ Sm. Farm ___ Whiskey Barrel

Gift/Guest Book Table? ___ Y ___ N What kind? ___ Round ___ Banquet

Do you want Tables for a Buffet? ___ Y ___ N Do you need a Catering Tent? ___ Y ___ N

Do you want a Bar? ___ Y ___ N What kind? ___ Tiered ___ Whiskey Barrel ___ Cambro

Do you want a Dance Floor? ___ Y ___ N Do you want a Stage for a band? ___ Y ___ N

Do you need a table for the DJ? ___ Y ___ N A Sound System? ___ Y ___ N For an iPod? ___ Y ___ N

Will any of the tables be outside (not under cover)? ___ Y ___ N Which ones? _____

Do you need Ceremony Seating? ___ Y ___ N For how many? _____

Will the ceremony be outside? ___ Y ___ N (Only our plastic chairs and farm benches may be used outside.)

What kind of ceremony seats? ___ White Plastic Chairs ___ White Garden Chairs ___ Farm Benches (seat 6 each)

Will you have adequate electricity for any lights or sound systems, or will you need a Generator?

___ Adequate Electricity ___ Need Generator ___ Not Applicable

Will you want tablecloths? ___ Y ___ N What Size? ___ ¾ Length ___ Full Length

What Color(s)? _____

Color Options: werentlinens.com/collections/ Color and Size Pricing: monadnocktent.com/linens/

Will you need Tableware? ___ Y ___ N Tableware options: monadnocktent.com/dinnerware/

What specific Tableware items will you need?

Please note that all outdoor events with Tableware are required to have a drop off/pick up station approved by MT&E.

Once an onsite inspection has occurred, and you have confirmed your order, we will create a Floor Plan for your event (if applicable). Please provide any special requests, or any other information that you feel is important.

